



Viterbi Faculty Honors & Awards Office

New Faculty Orientation

Agenda



- 1. Meet the Office of Viterbi Faculty Awards**
- 2. Getting “Award-Ready”**
- 3. The Nomination Process**
- 4. Won an Award? Now What?**
- 5. Contact us!**

Meet the Office of Viterbi Faculty Honors & Awards



- **OUR MISSION** is to see that the tremendous work of our faculty is recognized and celebrated.
- **OUR SERVICES** include acting as a resource to identify, research, and coordinate award nominations; and to map award trajectories for individual faculty. Small awards lay the groundwork for more prestigious awards, so the earlier we help you get started, the better.
- **OUR GOAL** is to submit 120 nominations per year. We consult with the Dean, Chairs, and department award representatives for ideas and welcome direct requests.
- **OUR TEAM** reports to Vice Dean for Faculty Affairs, Timothy Pinkston.



Types of awards we manage

- **Early Career** (i.e., TR35, NAE Frontiers of Engineering, Alan T. Waterman, New Voices in STEM, Sloan Research Fellowship, Beacon Award, C&EN Talented 12)
- **Society-Sponsored** (i.e., teaching, technical achievement, career, mentoring, service, and DEI awards and medals)
- **Fellow Elevations** (i.e., AAAS, AAI, AMACAD, ACM, IEEE, AIMBE, ASME, ASCE, ACS, SES, ASEE, APS, AIChE, AIAA, NAI, TMS)
- **Regional** (i.e., Orange County Engineering Council, Engineers' Council, Los Angeles Business Journal, IEEE Region Awards)
- **National** (i.e., Ellis Island Medal of Honor, National Medal of Science, National Inventors Hall of Fame, Television Academy)
- **International** (i.e., Dan David Prize, Yidan Prize, Samsung Ho-AM Prize, L'Oréal for Women in Science, MassRobotics Rising Star and Robotics Medal)

We do not process grants or internal nominations.

Getting award-ready



- Please post/link your CV in MyViterbi and on your profile page in the Viterbi Faculty Directory.
- **Be sure to update your CV, Research Statement, and Faculty Directory profile regularly.**
- The Awards Office uses this information to load its database, search for award matches and confirm eligibility.

Ready to be nominated?



PLEASE CONTACT US!

- Reach out if you are interested in pursuing an external faculty award.
- Request award nomination details for any research, teaching, mentoring, or service opportunity.
- Self-nominate or recommend and/or nominate a colleague for an award.

The Nomination Process



What we can do to support you:

- Research nomination criteria, elements, and timeline
- Confirm eligibility requirements are met
- Reach out to nominator/references and coordinate their contributions
- Complete draft of nomination form and edit statements
- Assemble all elements and submit before deadline

What we ask of you:

- Allow us plenty of lead time (preferably three months before deadline)
- Share your current CV and
- Provide names of potential nominator(s) and reference(s)
- Provide nomination and/or research statement drafts
- Keep up your society memberships to qualify for future elevations
- Suggest awards for current and/or future candidacy

Won an award?



- If you receive an award, please share the news through the **Faculty Honor Notification Tool** in MyViterbi.

WHY?

- Department chairs screen and release the information for appropriate distribution to the Dean and our Communications team.
- Reported awards are included in an assessment for annual bonuses and merit increases.
- Reported awards will appear on the Viterbi *Recent Awards* webpage, where applicable.

Faculty Honor Notification Tool



<https://myviterbi.usc.edu/>

myViterbi

USC Viterbi
School of Engineering

[Switch to Student System](#)

[Viterbi IT Resources](#)

[Feature Request](#)

[Viterbi Service Desk](#)

[Logout](#)

Announcements

Common Viterbi

- [Document Repository](#)
- [Faculty Image Archive](#)
- [Viterbi Service Desk](#)
- [Viterbi Service Reservation & Conference Room Booking](#)

Departmental Tools

- [Faculty Award Catalog and Nomination Tracking System](#)
- [Honor/Award Notification Tool](#)

+ My Info

Today's Viterbi Events

- [All Day - Meet USC: Admission Presentation, Campus Tour, & Engineering Talk](#)
- [All Day - Six Sigma Black Belt](#)

Visit the [Viterbi Events Calendar](#) for more events.

Recent Viterbi News

- ["She Knows Everybody's Name"](#)
- [Inspired by Space to Do Groundbreaking Work in Engineering](#)
- [Understanding Comes from Building](#)
- [Online Education Opens New Opportunities for Venezuelan Engineer](#)

Visit viterbi.usc.edu for more news.

- My Tools

Create links to frequently used tools. [Click here to begin.](#)

Office of Viterbi Faculty Honors & Awards



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<https://viterbischool.usc.edu/awards/officeofawards/>

We look forward to working with you!



Won an award? Boast it.

Updated your CV? Post it.

Nomination Ready? CONTACT US!

We look forward to working with you!



Thank you.