

# Viterbi Faculty Honors & Awards Office

### **New Faculty Orientation**



University of Southern California





- 1. Meet the Office of Viterbi Faculty Awards
- 2. Getting "Award-Ready"
- **3. The Nomination Process**
- 4. Won an Award? Now What?
- 5. Contact us!



# Meet the Office of Viterbi Faculty Honors & Awards



- **OUR MISSION** is to see that the tremendous work of our faculty is recognized and celebrated.
- **OUR SERVICES** include acting as a resource to identify, research, and coordinate award nominations; and to map award trajectories for individual faculty. Small awards lay the groundwork for more prestigious awards, so the earlier we help you get started, the better.
- **OUR GOAL** is to submit 120 nominations per year. We consult with the Dean, Chairs, and department award representatives for ideas and welcome direct requests.
- **OUR TEAM** reports to Vice Dean for Faculty Affairs, Timothy Pinkston.



## Types of awards we manage



- **Early Career** (i.e., TR35, NAE Frontiers of Engineering, Alan T. Waterman, New Voices in STEM, Sloan Research Fellowship, Beacon Award, C&EN Talented 12)
- **Society-Sponsored** (i.e., teaching, technical achievement, career, mentoring, service, and DEI awards and medals)
- Fellow Elevations (i.e., AAAS, AAAI, AMACAD, ACM, IEEE, AIMBE, ASME, ASCE, ACS, SES, ASEE, APS, AIChE, AIAA, NAI, TMS)
- **Regional** (i.e., Orange County Engineering Council, Engineers' Council, Los Angeles Business Journal, IEEE Region Awards)
- **National** (i.e., Ellis Island Medal of Honor, National Medal of Science, National Inventors Hall of Fame, Television Academy)
- International (i.e., Dan David Prize, Yidan Prize, Samsung Ho-AM Prize, L'Oréal for Women in Science, MassRobotics Rising Star and Robotics Medal)

#### We do not process grants or internal nominations.



Page 4 of 12 University of Southern California

# **Getting award-ready**



- Please post/link your CV in MyViterbi and on your profile page in the Viterbi Faculty Directory.
- Be sure to update your CV, Research Statement, and Faculty Directory profile regularly.
- The Awards Office uses this information to load its database, search for award matches and confirm eligibility.



Page 5 of 12

# Ready to be nominated?



# PLEASE CONTACT US!

- Reach out if you are interested in pursuing an external faculty award.
- Request award nomination details for any research, teaching, mentoring, or service opportunity.
- Self-nominate or recommend and/or nominate a colleague for an award.



Page 6 of 12

# **The Nomination Process**



#### What we can do to support you:

- Research nomination criteria, elements, and timeline
- Confirm eligibility requirements are met
- Reach out to nominator/references and coordinate their contributions
- Complete draft of nomination form and edit statements
- Assemble all elements and submit before deadline

#### What we ask of you:

- Allow us plenty of lead time (preferably three months before deadline)
- Shareyour current CV and
- Provide names of potential nominator(s) and reference(s)
- Provide nomination and/or research statement drafts
- Keep up your society memberships to qualify for future elevations
- Suggest awards for current and/or future candidacy



Page 7 of 12

# Won an award?



 If you receive an award, please share the news through the Faculty Honor Notification Tool in MyViterbi.

#### WHY?

- Department chairs screen and release the information for appropriate distribution to the Dean and our Communications team.
- Reported awards are included in an assessment for annual bonuses and merit increases.
- Reported awards will appear on the Viterbi *Recent Awards* webpage, where applicable.



Page 8 of 12

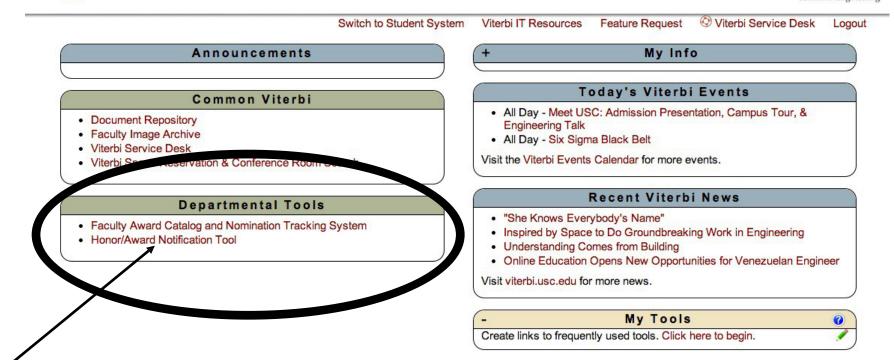
# **Faculty Honor Notification Tool**



#### https://myviterbi.usc.edu/

#### **myViterbi**

USC Viterbi School of Engineering





Page 9 of 12

University of Southern California

**Office of Viterbi Faculty Honors & Awards** 



### ASTE, BME, ECE, ISE, ISI

### Honors & Awards Office Contact: Kim Matsunaga, <u>kim.matsunaga@usc.edu</u>

### AME, CEE, CHEMS, CS

Honors & Awards Office Contact: Kelly Wynn, <u>kelly.wynn@usc.edu</u>

https://viterbischool.usc.edu/awards/officeofawards/

We look forward to working with you!



Page 10 of 12

University of Southern California



### Won an award? Boast it.

### Updated your CV? Post it.

### Nomination Ready? CONTACT US!

We look forward to working with you!



Page 11 of 12 University of Southern California



# Thank you.



Page 12 of 12 University of Southern California